



*The School for Ethics and Global Leadership*

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### **Director of Development**

Reporting to and in partnership with the Head of School (Head), the Development Director (Director) will be responsible for development efforts at The School for Ethics and Global Leadership (SEGL).

### **About The School for Ethics and Global Leadership**

Located in Washington, DC, The School for Ethics and Global Leadership (SEGL) is a semester-long residential program for a diverse group of intellectually motivated high school juniors from across the United States. The program selects students who have shown outstanding character, promise for leadership, and scholastic ability and provides them with a unique curriculum that emphasizes ethical thinking, leadership development, and international affairs.

### **SEGL Mission Statement**

To provide intellectually motivated high school juniors who represent the diversity of the United States with the best possible opportunity to shape themselves into ethical leaders who create positive change in our world.

### **Responsibilities**

- Developing and executing SEGL's Annual Fund (currently ~\$600,000/year) strategy. This will include travel, grant applications, fundraising visits, and creating/managing the Head's fundraising visit schedule.
- Closing SEGL's Capital Campaign (~\$1 million remaining)
- Engaging current/recent families of SEGL students; reengaging graduates and graduate families.
- Engaging current/recent institutional donors; identifying and partnering with new institutional donors.
- Planning and facilitating SEGL's 10th Anniversary Celebration (October, 2019) and Family Weekend (March, 2020). This will include securing space(s) and guest speakers, soliciting sponsors, and promoting the events.
- Managing smaller regional events in New York, North Carolina, Texas, and elsewhere.
- Creating and executing a strategy for a large sustained base of annual individual donors.
- Developing and tracking proposals and reports for all foundation and corporate fundraising.
- Additional administrative/residential responsibilities, as determined during the hiring process, to improve understanding of the School and its students.

### **Qualifications**

- Bachelors degree required.
- Three-plus years of experience in development, communications, or a related field.
- Demonstrated excellence in organizational, managerial, and communication skills.
- Excellent writing skills; writing sample required.
- Fully dedicated to accomplishing SEGL's mission.
- Excited to work as part of a passionate, collegial, mission-driven team that celebrates diversity.